

Louisiana Behavior Analyst Board
4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, LA 70816

BOARD MEETING MINUTES: May 12, 2021
(Approved July 28, 2021)

The meeting of the Louisiana Behavior Analyst Board (Board) was noticed and called to order by Board Chair, Courtney Wright, at 9:10 a.m. on Wednesday, May 12, 2021 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, Louisiana. Present were Board Members: Courtney Wright, Lloyd Boudloche, Jr., Renee Cole, Angela Murray, Alfred Tuminello and Joseph Tuminello, III, Compliance Officer Justin Owens and Executive Director Rhonda Boe.

A motion was made by Mr. A. Tuminello to approve the agenda for the May 12, 2021 meeting. None opposed and the motion passed.

Pursuant to LSA R.S. 42:6.1(4), Ms. Wright moved to enter Executive Session at 9:12 a.m. for credential file reviews and other matters.

Calvin Cryer arrived to the meeting at 9:20 a.m.

Ms. Wright closed Executive Session at 10:45 a.m.

Ms. Wright began the Open Meeting at 10:46 a.m.

A motion was made by Ms. Wright to approve the minutes from the April 20, 2021 meeting. None opposed and motion passed.

The following was reported regarding the credential file reviews:

Licensure Applicants 5.21/A, 5.21/B, 5.21/D, 5.21/F and 5.21/H were reviewed and approved for licensure.

Licensure Applicants 5.21/C, 5.21/E, 5.21/G, 5.21/I and 5.21/J were reviewed and approved for licensure upon receipt of the last required original documents.

Certificant Applicant 5.21/K was reviewed and approved for certification upon receipt of the last required original documents.

A late renewal was received and after reviewing all documents, Mr. A. Tuminello made a motion to approve. None opposed and motion passed.

The status of other applicants reviewed are contained in the attached report by Compliance Officer Justin Owens.

Complaints Committee:

Mr. Owens, Compliance Officer presented the following report on behalf of Complaints Coordinator, Ellen Brocato:

The committee has received 1 new complaint since the April meeting.

Consent Agreements are being drafted and considered on 7 complaints.
An informal meeting will be scheduled on 1 complaint.
There are currently 5 complaints still in the investigation stages.

Finance Committee:

Mr. A. Tuminello made a motion to approve the April LSBEP invoice. None opposed and the motion passed.

The Reconciliations for April were reviewed and discussed. Ms. Wright made a motion to approve the Checking and Savings Reconciliations for April. None opposed and the motion passed. The board reviewed the Balance Sheet, General Ledger, Monthly Profit and Loss and Profit & Loss Budget vs. Actual for April. Ms. Murray made a motion to approve the full financials for April with no apparent discrepancies note. None opposed and the motion passed.

The amended budget for FY 2020/21 was reviewed and discussed. Ms. Wright made a motion to adopt this amended budget. None opposed and the motion passed.

Jurisprudence Committee:

No new business

Legislative Oversight Committee:

Ms. Boe is continuing to monitor the legislative session and bills that impact boards.

Policies and Procedures Committee:

No new business

Continuing Education Committee:

Mr. Owens sent letters to individuals who were still not in compliance with their CE report.

The board discussed what is and what is not accepted as continuing education hours possibly requiring revisions. A rule change would be required to implement any changes. This year's renewal is not a CE reporting year so the board will continue to review these rules in the coming months.

Supervision Oversight Committee:

SCaBA supervision audit forms still in development stages.

Long Range Planning:

The board will work on these items throughout the year.

Discussion Items:

Ms. Boe reported she is currently testing the licensure software and will be sending LBAs information to activate their accounts in the near future.

Ms. Boe reminded board members of the deadline to file their Tier 2.1 Reports.

The board scheduled the following future board meeting dates:

June 22, 2021

July 28, 2021

August 25, 2021

Ms. Wright adjourned the meeting at 1:57 p.m.

Louisiana Behavior Analyst Board
Credential Review Minutes
May 12, 2021
(Executive Session)

Board Compliance Officer Justin Owens presented the following Line Technician applicants and registrants to the Board for initial or secondary consideration:

1.21/15 – The Board moved unanimously to **approve** registration.

4.21/9 – The Board moved unanimously to **approve** registration. Mr. Tuminello abstained.

4.21/13 – The Board moved unanimously to **approve** registration.

4.21/14 – The Board moved unanimously to **approve** registration.

5.21/1 – The Board moved unanimously to **approve** registration.

5.21/2 – The Board moved unanimously to **approve** registration.

5.21/3 – The Board unanimously moved to **approve** registration.

5.21/5 – The Board unanimously moved to **approve** registration.

5.21/6 – The Board moved unanimously to **approve** registration.

5.21/7 – The Board moved unanimously to **approve** registration. Mr. Tuminello abstained.

5.21/10 – The Board moved unanimously to **approve** registration. Mr. Tuminello abstained.

5.21/11 – The Board moved unanimously to **approve** registration. Mr. Tuminello abstained.

5.21/12 – The Board moved unanimously to **approve** registration if CBC matches.

5.21/13 – The Board moved unanimously to **approve** registration if CBC matches.

5.21/14 – The Board moved unanimously to **approve** registration.

5.21/15 – The Board moved unanimously to **approve** registration. Mr. Tuminello abstained.

5.21/16 – The Board moved unanimously to **approve** registration if CBC matches. Mr. Tuminello abstained.

5.21/17 – The Board moved unanimously to **approve** registration if CBC matches. Mr. Tuminello abstained.

5.21/18 – The Board moved unanimously to **postpone** consideration until June 2021 pending receipt of documentation. Mr. Tuminello abstained.

5.21/19 – The Board moved unanimously to **continue** registration uninterrupted with monthly updates.

Board Compliance Officer Justin Owens presented the following Line Technicians, SCABAs and LBAs to the Board for ongoing monthly updates:

8.19/8 – The Board moved unanimously to **continue** registration uninterrupted with monthly updates.

2.20/6 – The Board unanimously moved to **continue** registration uninterrupted with monthly updates.

2.21/14 – The Board unanimously moved to **continue** registration uninterrupted with monthly updates. Mr. Tuminello abstained.

12.17/D – The Board unanimously moved to **continue** registration uninterrupted with monthly updates.

4.21/2 – The Board moved unanimously to **continue** registration uninterrupted with monthly updates.

4.21/4 – The Board moved unanimously to **continue** registration uninterrupted with monthly updates.

4.21/12 – The Board moved unanimously to **continue** registration uninterrupted with monthly updates.

Board Compliance Officer Justin Owens presented the following Line Technician registrants to the Board for ongoing quarterly updates:

N/A